



# MAPHUMULO MUNICIPALITY

## MAPHUMULO LOCAL MUNICIPALITY

Private bag x 9205  
Maphumulo  
4470

## MUNICIPALITY PROFILE

Tel: 032 481 4500  
Fax: 032 481 2053  
Website: [www.maphumulo.gov.za](http://www.maphumulo.gov.za)

17 JANUARY 2020

### INVITATION TO QUOTE: INSTALLATION OF BURGLAR GUARDS FOR MUNICIPAL LIBRARY BID NO: KZN294/O1255-COMM/2019/20

The Maphumulo Local Municipality invites quotations from suitable and experienced service providers for installation of burglar guards for Municipal Library. The full specification will be made available in the tender document.

Bidders must submit their quote on the official Municipal bidding documents, which will be available at the Municipal offices, located at **MR 711, LOT 152, Maphumulo** on **Wednesday 22 January 2020 ONLY before 16:00**. A non-refundable document fee of R200.00 must be deposited at **ABSA Bank**, account number: **4056102866** and produce a slip on collection of tender document.

Completed tender documents must be in a sealed envelope clearly marked "**INSTALLATION OF BURGLAR GUARDS FOR MUNICIPAL LIBRARY**" and placed in tender box located at: **Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo** by no later than **12h00** on **Monday 27 January 2020**. Documents will be opened in public. **Late Telegraphic, faxed, Emailed or posted tenders will not be accepted**. Bidders must attach the following **mandatory returnable documents** in order to be considered for this bid:

- Printed valid tax clearance **PIN** for further verification.
- **Certified ID(s) copies** of company director(s) (**Not older than 3 months**)
- **Certified Copy** of company registration (**Not older than 3 months**)
- **Proof of payment** for tender document
- Company municipal rates, electricity or water account (**Not older than 3 Months**), proof of Residential lease or rental or sworn affidavit accompanied by proof of residence if the business operates at a place of residence.
- Completed and signed Municipal Bidding Document attached in the tender document.
- Registered on Central Supplier database

Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53

#### Stage 1:

Evaluation of functionality in terms of MFMA Circular 53. Only the service providers who achieve a minimum of 60% or 48 points of the total points will qualify for stage two of the Evaluation process.

The points for stage one will be allocated as follows:

FUNCTIONALITY	POINTS
Proven Track Record	30
Lead Time	20
Local Economic Development	20
Financial Viability	10
<b>Total</b>	<b>80</b>

**Stage 2:**

The 80/20 preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encouraged to submit an original or certified copy of B-BBEE certificate issued by SANAS Accredited Verification Agency. In case of EMEs bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

All Technical enquiries relating to this tender must be directed to **Mr. MH Gumede on 032 481 4500 or email to [Mbongeni.gumede@maphumulo.gov.za](mailto:Mbongeni.gumede@maphumulo.gov.za)** and **SCM enquires directed to Mr. Velani Dube on 032 481 4500 or email [velani@maphumulo.gov.za](mailto:velani@maphumulo.gov.za)** during office hours (7:30 - 16:00) weekdays. The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 90 days after closing.



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**Mr. PN MHLONGO**  
**MUNICIPAL MANAGER**