

**MAPHUMULO LOCAL MUNICIPALITY**

Private bag x 9205  
Maphumulo  
4470

**MUNICIPALITY PROFILE**

Tel: 032 481 4500  
Fax: 032 481 2053

Website: [www.maphumuloonline.gov.za](http://www.maphumuloonline.gov.za)

**05 August 2019**

**INVITATION FOR PROPOSAL: REVIEW ANNUAL FINANCIAL STATEMENT 2018/19  
BID NO: KZ294/O1303-8BTO/2019/20**

The Maphumulo Local Municipality invites proposals from qualified and experienced service providers for reviewing of 2018/19 Annual Financial Statement for Maphumulo Municipality. The full specification will be available on tender document.

Bidders must submit their proposals on the official Municipal bidding documents, which will be available at the Municipal offices, located at **MR 711, LOT 152, Maphumulo** on **Thursday 08 August 2019 ONLY**. A non-refundable document fee of R200.00 is payable upon collection and payment must be deposited at ABSA Bank, account No: **4056102866**.

Completed tender documents must be in a sealed envelope clearly marked "**REVIEW OF ANNUAL FINANCIAL STATEMENT**" and placed in tender box located at: **Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo** by no later than **12h00** on **Wednesday 14 August 2019**. Documents will be opened in public. **Late, Telegraphic, faxed, Emailed or posted tenders will not be accepted**. Bidders must attach the following **mandatory returnable documents** in order to be considered for this bid:

- Printed Copy of tax clearance certificate accompanied by a **PIN** for further verification.
- **Certified ID(s) copies** of company director(s) (**Not older than 3 months**)
- **Certified Copy** of company registration (**Not older than 3 months**)
- **Proof of payment** for tender document
- Company municipal rates, electricity or water account **not older than 3 Months**, proof of Residential lease or rental or sworn affidavit accompanied by proof of residence (**councilor letter**) if the business operates at a place of residence.
- Completed and signed Municipal Bidding Document attached in the tender document.
- Registered on Central Supplier database.

Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53

**Stage 1**

Evaluation of functionality in terms of MFMA Circular 53. Only the service providers who achieve a minimum of 60% or 54 points of the total points will qualify for stage two of the Evaluation process.

The points for stage two will be allocated as follows:

<b>FUNCTIONALITY</b>	<b>POINTS</b>
Proven Track Record	20
Methodology	15
Local Economic Development	10
Lead Time	15
Key personnel qualifications	30
<b>Total</b>	<b>90</b>

**Stage2:**

The 80/20 preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encouraged to submit an original or certified copy of B-BBEE certificate issued by SANAS Accredited Verification Agency. In case of EMEs bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

All Technical enquiries relating to this tender must be directed to **Mr. N Duma Tel. Number: 032 481 4500 or emailed to: ntando.duma@maphumulo.gov.za and SCM related enquiries must be directed to Mr. Velani Dube on 032 481 4522** during office hours (7:30 - 16:00) weekdays. The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 90 days after closing.



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**Mr. PN MHLONGO  
MUNICIPAL MANAGER**