

MAPHUMULO LOCAL MUNICIPALITY

Private bag x 9205
Maphumulo
4470

MUNICIPALITY PROFILE

Tel: 032 481 4500
Fax: 032 481 2053

Website: www.maphumuloonline.gov.za

06 MAY 2019

**REQUEST FOR QUOTATION FOR SOFTWARE LICENCE
BID NO: KZ294/CORP/2019(2)**

The Maphumulo Local Municipality invites offers from suitable and experienced service providers for the software licenses Solar winds network performance monitor. (Mimecast email security -90 mailboxes .The full specification will be made available on tender document.

Bidders must submit their offers on the official Municipal bidding documents which will be available at the Municipal offices located at MR 711, LOT 152, Maphumulo on Friday 10 May 2019 **Only**. The cut off dates of selling document will be on 10 May 2019 at 16:00. A non-refundable document fee of R100.00 is payable and payment must be deposited on ABSA Bank ,ACC No 405 6102866

Completed tender documents must be in a sealed envelope clearly marked SOFTWARE LICENCES and placed in tender box at: Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo by no later than **12h00** on **Friday 10 May 2019** where they will be opened in public.

Late Telegraphic, faxed or posted tenders will not be accepted. Bidders must attach the following mandatory returnable documents in order to be considered for this bid:

- Printed copy tax clearance certificate accompanied by a pin for further verification.
- **Certified ID(s) copies** of company director(s) (Not older than three months)
- **Certified** Proof of company registration (Not older than three months)
- **Proof of payment** for tender document
- Company municipal rates, electricity or water account **not older than 3 Months**, proof of Residential lease or rental or sworn affidavit accompanied by proof of resident if the business operates at a place of residence.
- Completed and Signed Municipal document attached in the tender document
- Registered on Central Supplier database

Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53

Stage 1: Assessment of Functionality. Only service providers who achieve a minimum passing score of 60% or 54 points of the total available points will qualify for stage two of the Evaluation process.

The points for stage one will be allocated as follows:

FUNCTIONALITY	POINTS
Proven track Record	30
Lead Time to provide the required services	20
Local Economic Development	20
Financial Viability	10
Methodology	10
Total	(90)

Stage2:

The 80/20 preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders are encouraged to submit an original or certified copy of B-BBEE certificate issued by SANAS Accredited Verification Agency. In case of EMEs Bidder may submit an original SWORN Affidavit signed by a commissioner of oaths to claim Preference Points.

All Technical enquiries relating to this tender must be directed to **Ms X Zulu Tel. Number: 032 481 4500 or emailed to: Xolisa.zulu@maphumulo.gov.za and SCM related queries must be directed to Mr Velani Dube on 032 481 4500** during office hours (7:30 - 16:00) weekdays. The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 90 days after closing.



**Mr. PN MHLONGO
MUNICIPAL MANAGER**

