

MAPHUMULO LOCAL MUNICIPALITY

Private bag x 9205
Maphumulo
4470

MUNICIPALITY PROFILE

Tel: 032 4814500
Fax: 032 482053

Website: www.maphumuloonline.gov.za

REQUEST FOR QUOTATION: EVENT ORGANISER FOR MAPHUMULO LOCAL MARATHON
BID NO: KZN294/EOLM/COMM/2018

The Maphumulo Local Municipality invites quotations from qualified and experienced service providers for event organiser for Maphumulo local Marathon. The full specification will be made available on tender document.

Bidders must submit their offers on the official Municipal bidding documents which will be available at the Municipal offices located at MR 711, LOT 152, on **Thursday 14 June 2018 Only**. A non-refundable document fee of R100.00 is payable and payment must be made in cash at the Finance department within the municipality or deposited to **ABSA ACC No 4056102866**.

Completed tender documents must be in a sealed envelope clearly marked "**EVENT ORGANISER FOR MAPHUMULO LOCAL MARATHON**" with bid number and placed in tender box at: Maphumulo Municipal Offices, MR 711, LOT 152, Maphumulo by no later than **12h00 on Monday 18 June 2018** where they will be opened in public.

Late Telegraphic, faxed or posted tenders will not be accepted. Bidders must attach the following compulsory returnable documents in order to be considered for this bid:

- Printed Copy of new tax clearance certificate accompanied by a pin for further verification.
- Certified ID(s) copies of company director(s)
- Certified Proof of company registration
- Proof of payment for tender document
- Company municipal rates, electricity or water account not older than 3 Months, proof of Residential lease or rental or sworn affidavit if the business operates at a place of residence.
- Completed and signed Municipal Bidding Document attached in the tender document.
- Registered on Central Supplier Database

Evaluation will be done on the following two-stage process in terms of National Treasury Circular No: 53 Stage 1: Assessment of Functionality. Only service providers who achieve a minimum passing score of 60% or 48 points of the total available points will qualify for stage two of the Evaluation process.

CRITERIA	POINTS
Proven track record	30
Lead time	10
Financial Viability	20
Local Economic Development	20
Total	(80)

Stage2:

The 80/20 preferential point system will be applied, where 80 points will be allocated for price and 20 points for B-BBEE Status. Bidders must submit original or a certified B-BBEE certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor or Sworn affidavit to claim preference points.

All Technical enquiries relating to this tender must be directed to Mr C Mhlongo Tel. Number: 032 481 4500 or emailed to: chris.mhlongo@maphumulo.gov.za and SCM related queries must be directed to Mr V Dube on 032 481 4530 during office hours (7:30 - 16:00) weekdays. The Maphumulo Municipality does not bind itself to accept the lowest or any tender and this tender will be valid for the period of 90 days after closing. The Municipality reserves the right not to proceed with the tender.



Mr. PN MHLONGO
MUNICIPAL MANAGER