



2020

## FINANCIAL ASSISTANCE APPLICATION FORM (ONLY REGISTRATION FEE)

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Name	Surname	Ward	Contact

### INSTRUCTIONS

1. Read carefully before completing, signing or submitting this form.
2. Ensure that this form is completed in full.
3. Complete in BLOCK LETTERS.
4. Ensure that this form is duly signed.
5. Application forms with incorrect & incomplete information will be disqualified.
6. No faxed application forms will be accepted.

Closing date 17 January 2020

## Financial Assistance Program (Registration) Program

Main aim of the program is to provide financial assistance in a form of **registration fee** to young people between the age of 16 to 35 years (students) within Maphumulo who wish and already pursuing their studies in the public higher education institutions only. Which will ensure an effective contribution of scarce skills within Maphumulo Municipality and the country as whole.

### COST COVERED.

- Registration fee only.

### SELECTION CRITERIA

1. Reside within the Maphumulo jurisdictions
2. Applicant must be between the ages of 16-35 years.
3. Acceptance letter from the South African public higher education institutions (University & TVETs).
4. Based on home financial background.
5. Scarce skills.
6. Result obtained in matric.

### ATTACHMENTS.

1. **Acceptance letter from the public Higher education institution (university & TVETs) content of the letter must include personal details of the student, courses/field of study and registration amount.**
2. **Certified Copy of South African green barcoded ID or smart card**
3. **Certified copy of valid matric certificate/ statement.**
4. **Previous year academic record for returning students.**
5. **Previous official financial statement (returning students).**
6. **Proof of income or affidavit in a case where no one is working or receiving any SASSA grants.**
7. **SASSA confirmation letter of receiving grant.**
8. **Confirmation letter of residence (obtained from ward councillor).**
9. **Certified ID copies of both parents/guardian in a case where about of parents is not known, provide affidavit.**
10. **Provide death certificate (death of parent/ guardian).**

### NB//

- Forms will be available at municipal youth office, Maphumulo Education circuit Office, library, and thusong centre, all municipal councillors, ward committee, ward youth forum and local youth council members, war rooms.
- Ward councillor must also stamp forms.
- All forms must be hand delivered at the box stationed at municipal offices reception only. In addition, candidates will require signing the submission register.
- **Your application does not automatically mean acceptance; the committee will be subject all application to selection process after the closing date.**
- Municipality will not assist students with outstanding fees from the university/TVETs.
- **Successful applicants only will be informed within 14 working days after closing date and will be required to collect an approval letter that must be submitted to the institution as confirmation that the municipality will pay the registration amount only.**

### ENQUIRIES

Mr. NB Hlongwa – Youth & Sport Manager at 032 481 4500/ 083 963 4049, email address – [Nkanyiso.Hlongwa@maphumulo.gov.za](mailto:Nkanyiso.Hlongwa@maphumulo.gov.za) & Mthokozisi Ntuli – Youth Officer at 032 481 4500/ 084 2915 166/ 081 743 1279, email – [Mthokozisi.Ntuli@maphumulo.gov.za](mailto:Mthokozisi.Ntuli@maphumulo.gov.za).  
closing date, 17 January 2020.

## SECTION A - PERSONAL DETAILS OF APPLICANT

1	Surname												
2	First names												
3	Date of birth												
4	Place of birth												
5	Identity No.												
6	SA Citizenship	YES	I	NO									
7	Gender	MALE	I	FEMALE									
8	Race	African		Indian		Colored		White					
9	Do have a disability	YES	I	NO									
		If YES, describe the nature of disability:											
10	Residential address with postal code												
11	Postal address with postal code												
12	Contact telephone numbers including dialing codes	home					cellular						
		parent					other contact						
13	Email address												

**NB: Attach proof of the latest results.**

**SECTION B - INTENDED COURSE FOR THE NEW ACADEMIC YEAR.**

1	Name of qualification	
2	Field of study	
3	Name of the University/ TVETs	
4	Returning student/ first time applicant.	
5	Student Number	
6	registration amount as it appear on the institution acceptance letter.	

**SECTION C – DETAILS ABOUT PARENT(S) / GUARDIAN(S) / NEXT OF KIN**

1	Surname												
2	First names												
3	Identity No.												
4	Relationship	Mother				Father				Other, specify:			
5	Residential address with postal code												
6	Postal address with postal code												
7	Contact telephone numbers including dialing codes	Home						cellular					
		Work						other contact					
8	Email address												

**NB: MAPHUMULO MUNICIPALITY HAS NO OBLIGATION TO PAY ANY OTHER FEES THAN REGISTRATION FEE AND HELPING CONTINUING STUDENTS BASED ON AVAILABLE FUNDS. MUNICIPALITY WILL ONLY DO COMMUNICATION TO THE SUCCESSFUL CANDIDATES ONLY.**

## SECTION D – PARENT EMPLOYMENT INFORMATION.

This section shall be filled by the parent(s)/guardian or anyone who is responsible for the applicant. It shall be filled by those who are employed either on permanent/ contractual bases only.

NB// if you parent or guardian is not employed on the above mentioned bases. Please ignore this section.

1.	Name of parent/ guardian.	
2.	Surname	
3.	Identity Number.	
4.	Employed at	
5.	Job title	
6.	Employed in public/private sector.	
7.	Work telephone No.	
8.	Work Address	
9.	Work email address if applicable	

## SECTION E – DECLARATION

1. I hereby, declare that **ALL** the information provided in this application form is complete and correct.
2. I hereby, acknowledge that if **ANY** of the information provided in this application form is found to be incomplete and/or incorrect. My application will be disqualified.

### 3. Signature of

3.1 APPLICANT: \_\_\_\_\_

3.2 Date: \_\_\_\_\_

### 4. Signature of

4.1 PARENT / LEGAL GUARDIAN:  
(If applicant is under the age of 18years.)

\_\_\_\_\_

4.2 Date: \_\_\_\_\_

**SECTION F WARD COUNCILOR CONFIRMATION**

Cllr name	Surname	Contact	Signature
Ward Councilor stamp			

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